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1st May 2015

Alicia Schofield
Old Parish Council
2 Paddocks Close
WALGRAVE
Northants

Dear Alicia,

Annual Internal Audit

I write to confirm that I have completed the annual review of the Council's books and found all matters to be in order with the records well maintained with a sound audit trail in place.

Your continuing searching attitude along with your conscientious approach is commendable.

I was particularly impressed with the revised budget control procedures introduced via the new comprehensive spreadsheet.

My invoice is attached herewith.

Yours sincerely

Email sent 1 May 2015

Ian Arnott