



## OLD PARISH COUNCIL

Chairman: Richard Baldwin      Clerk: Rosie Warne

### **Minutes of the Meeting held on Tuesday 10<sup>th</sup> October 2017 Commencing at 8pm in the Community Centre, Townson Close**

**Councillors Present:** Richard Baldwin (Chair), Pauline Baldwin, Catherine Beckett, Rosemary Bury, Sarah Haughney, Nick Moore and Colin Smart

**1/10/17 To accept apologies and approve reasons for absence**

Apologies received and accepted from: Barrie Grant - personal

**2/10/17 Declarations of Interest - to receive any Declarations of Interest under the Council's Code of Conduct related to agenda items:** None

**3/10/17 Representations from members of the public:** None

**4/10/17 Minutes – to approve and sign the minutes of the meeting held on 12<sup>th</sup> September 2017**

The Minutes of the meeting 12<sup>th</sup> September 2017 were agreed as a true record and signed by the Chairman on a proposition by Councillor Bury, seconded by Councillor Smart and all Councillors in agreement

**5/10/17 Matters Outstanding:** None

**6/10/17 Planning – to receive update and agree any actions:**

**Applications granted**

- DA/2017/0488 – New grain store at Brewery Farm, Mill Lane, Old
- DA/20170441 – two storey and single storey side and rear extensions at Devereux House, Faxton End, Old

**7/10/17 Playground – to receive latest inspection update report and to agree any actions:** Inspection has been completed and no actions required

**8/10/17 Community Defibrillator & list of trained medical personnel in village: to receive updated report and to agree any actions –** The defibrillator at Cherry Hill awaiting installation by the electrician. Councillor P Baldwin has a list of all residents who are trained to use the defibrillator and this will be circulated to Councillors. List of medically trained residents ongoing.

**9/10/17 Traffic issues on junction of Walgrave Road and Harrington Road – for discussion and agree any actions**

– Councillor R Baldwin and Councillor Grant met with Ian Boyes of NCC Highways and all the suggestions made by the Parish Council were agreed and also the pot holes on Scaldwell Road will be repaired

**10/10/17 Mobile Speed Cameras – discussion and agree any actions –** Councillor R Baldwin presented a copy of an email that will be circulated to residents to gauge their interest in the purchase and use of a VAS sign. The document was discussed and following some amendments was approved for circulation. Clerk reported that Walgrave Parish Council are currently investigating the purchase of a VAS sign and asked that the Parish Council's views be sought on the possibility of sharing the purchase cost and use of a VAS sign. Councillors discussed this and felt that they would await the outcome of the email of interest to residents prior to making a decision. Councillor Smart asked if any data had been received following the installation of the data logger and it was agreed that Councillor Smart would contact Gary Wright (Police Road Safety Team) to request this information.

**11/10/17 Replacement of litter bin by the Jubilee tree – discussion and agree any actions –** Councillor R Baldwin reported that the litter bin by the Jubilee tree is in need of replacement. Following discussions it was agreed that Councillors R & P Baldwin would approach the White Horse to see if they would consider sponsoring a bin. Item to remain on agenda for further discussion in November.

Signed by chairman:

Date:-

**12/10/17 Purchase of village Christmas tree** – Councillor R Baldwin advised that the Parish Council have been offered a 16ft tree FOC. Discussions took place regarding the collection of this tree and it was agreed that Councillor R Baldwin would look into this further and item to remain on agenda for further discussion in November

**13/10/17 Purchase of Poppy Wreath – authorisation of payment** – Clerk to arrange the purchase of a Poppy Wreath and advised to check with Alicia Schofield to see if this is being automatically ordered with Walgrave. Should this not be the case then Clerk to arrange to order a wreath. The laying of the wreath was discussed and Councillor Baldwin will talk to residents about this.

**14/9/17 Correspondence**

- NCALC update – circulated electronically
- Councillor R Baldwin advised that he had been approach regarding overhanging branches and nettles and that he has actioned this himself
- Problem was reported about the footpath joining onto the stile near Broughton Road – Councillor Baldwin agreed to speak to Julian Glover about this
- DDC Media Release – views sought on proposals for Council Tax Reduction Scheme - noted

**15/9/17 Finance**

1. To receive financial report and bank reconciliation and to review performance against budget and to agree any actions – Councillor Smart to undertake a full review of bank statements, cheque book and bank reconciliations
2. To approve listed payments totalling £1263.77

Date	Details	Amount	Cheque Number
10 <sup>th</sup> October	Clerk salary £325.76 PAYE £17.60 Expenses July to October £83.06	£426.42	836
10 <sup>th</sup> October	Maximow grass cutting charges	£506.26	837
10 <sup>th</sup> October	EON – lighting maintenance	£139.02	838
10 <sup>th</sup> October	SSE Lighting charges – D/D by 20 <sup>th</sup> October 2017	£192.07	D/D

**13/9/17 Reports – to receive reports and make resolutions (if required)**

1. **Trustee Representative:** Councillor Moore advised that there will be a flat vacancy within the next two weeks and at present no bungalows available for rental. Allotments are being pegged out for size to ensure each plot is of same size. Various dates for functions including breakfast and Christmas lunch were imparted
2. **Police and Neighbourhood Watch Co-ordinator** – none
3. **Highways Representative** – none
4. **Parish Councillors** - none

**17/9/17 Forthcoming Meeting** – 14<sup>th</sup> November 2017 to be held in the Community Room, Townson Close commencing at 8PM

Meeting closed at 8.50PM

Signed by chairman:

Date:-