



Chairman: Richard Baldwin Clerk: Rosie Warne

**Minutes of the Meeting held on Tuesday 12th September 2017
Commencing at 8pm in the Community Centre, Townson Close**

Councillors Present: Richard Baldwin (Chair), Pauline Baldwin, Catherine Beckett, Rosemary Bury, Barrie Grant, Sarah Haughney (after Co-option) and Colin Smart

1/9/17 To accept apologies and approve reasons for absence

Apologies received and accepted from: None
Nick Moore was absent and no apology received

Sarah Haughney was Co-opted as a Parish Councillor to replace Graham Day following his resignation on a proposition by Councillor P Baldwin, seconded by Councillor Grant and all Councillors in agreement.

Councillor Day – thanks are given to Councillor Day for his contribution to the Parish Council

2/9/17 Declarations of Interest - to receive any Declarations of Interest under the Council's Code of Conduct related to agenda items: None

3/7/17 Representations from members of the public: None

4/9/17 Minutes – to approve and sign the minutes of the meeting held on 11th July 2017 and planning meeting held on 1st August 2017

The Minutes of the meeting 11th July 2017 and planning meeting 1st August 2017 were agreed as a true record and signed by the Chairman

5/9/17 Matters Outstanding

20/5/17 – Junction of Cherry Hill and Walgrave Road – Highways recommendation of a right hand lane or island cannot proceed due to the road being too narrow – no further action - resolved

12/6/17 – Drains – letter to Anglian Water – Actioned and resolved

11/7/17 – Dog fouling signs – these have been received and installed – resolved

11/7/17 – Parish Council vacancy - resolved

6/9/17 Planning – to receive update and agree any actions:

No planning applications received
Application for the barn has been approved
Devereay House – no further information received to date

7/9/17 Playground – to receive latest inspection update report and to agree any actions: Inspection has been completed, fence has been repaired and litter removed

8/9/17 Community Defibrillator – to receive update report and to agree any actions – Defibrillator for Cherry Hill awaiting installation by electrician. Councillors agreed to a budget of £250.00 for this installation and agreed that if the quote received is within this budget then installation can proceed without further delay. Discussion took place regarding trained people having the access code and it was agreed that this would be a sensible idea. The Councillors discussed and agreed that it would be beneficial to try to establish a list of trained medical personnel living in the village who would be willing to be called upon in an emergency if needed and it was agreed that this enquiry would be emailed out and also in the newsletter for residents to consider and advise

Signed by chairman:

Date:-

9/9/17 Green at front of Cherry Hill – costing and options to be discussed to restrict parking – Problem has been resolved – no further action

10/9/17 SSE – to consider setting up direct debit for this regular payment – Councillors agreed to set up a direct debit to ensure monthly payments are made on time

11/9/17 Police Liaison Representative – for discussion - noted

12/9/17 Traffic issues on junction of Walgrave Road and Harrington Road – for discussion and agree any actions
– Traffic has been accessing the “NO ENTRY” on the one way street and parking on the turning circle. Councillors felt that a meeting with Highways to look at options would be useful – Councillor Grant will contact Highways and report back at the next meeting

13/9/17 Mobile Speed Cameras – discussion and agree any actions – Costings to purchase and install a mobile speed camera were provided and following discussions Councillors agreed that they felt this would be of benefit to the village. It was agreed that a priority is to gauge the feelings of the village and Councillor Baldwin will put a survey out, to email residents initially, to see what responses are received. To remain on the agenda for further discussions in October

14/9/17 Correspondence

NCALC update – for circulation

Additional dog bin – update – Clerk advised that there would be a cost in purchasing an additional bin and also ongoing costs for this to be emptied. Bin costs would be approximately £130 + VAT plus consumables and then £69.00 per annum for emptying the bin. Councillors discussed and agreed not to proceed further – resolved

15/9/17 Finance

1. To receive financial report and bank reconciliation and to review performance against budget and to agree any actions – Clerk to ensure documents are circulated prior to the meeting. Clerk to provide Councillor Smart with a copy of the bank reconciliation document, bank statements and cheque book for review
2. To approve listed payments totalling £1371.76

Date	Details	Amount	Cheque Number
12 th Sept	Clerk salary £446.36 (includes PAYE refund)	£446.36	832
12 th Sept	SSE- July and August invoices	£372.14	833
12 th Sept	Maximow – grass cutting charges	£518.26	834
12 th September	Data protection registration renewal	£35.00	835

16/9/17 Reports – to receive reports and make resolutions (if required)

1. **Trustee Representative:** There is a requirement for a new representative and Councillor Smart volunteered to take on this role. Councillor Baldwin will notify the relevant people
2. **Police and Neighbourhood Watch Co-ordinator** – Crime report has been circulated
3. **Highways Representative** – Noted that data box has been installed in Cherry Hill
4. **Parish Councillors:**
 - Councillor Smart provided the Speedwatch dates – every fortnight from 17th September to 21st October 2017.

17/9/17 Forthcoming Meeting – 10th October 2017 to be held in the Community Room, Townson Close commencing at 8PM

Meeting closed at 9.05PM

Signed by chairman:

Date:-