



## **OLD PARISH COUNCIL**

Chairman: Richard Baldwin      Clerk: Rosie Warne

### **Minutes of the Meeting held on Tuesday 12<sup>th</sup> December 2017 Commencing at 8pm in the Community Centre, Townson Close**

**Councillors Present:** Richard Baldwin (Chair), Pauline Baldwin, Catherine Beckett, Rosemary Bury, Barrie Grant, Sarah Haughney and Colin Smart

**Members of the public :** None

**1/12/17 To accept apologies and approve reasons for absence**

Councillor N Moore not in attendance

**2/12/17 Declarations of Interest - to receive any Declarations of Interest under the Council's Code of Conduct related to agenda items:** None

**3/12/17 Representations from members of the public:** None

**4/12/17 Minutes – to approve and sign the minutes of the meeting held on 14<sup>th</sup> November 2017**

The Minutes of the meeting 14<sup>th</sup> November 2017 were agreed as a true record and signed by the Chairman

**5/12/17 Matters Outstanding:** None

**6/12/17 Planning – to receive update and agree any actions:**

**Notification of application to appeal**

**DA/2017/0030** – demolition of existing two storey rear extension and construction of replacement a two storey rear extension at The School House, Church Lane, Old

**7/12/17 Playground – to receive latest inspection update report and to agree any actions:** Inspection has been completed and noted that swings will need cleaning in spring

**8/12/17 Community Defibrillator & list of trained medical personnel in village: to receive updated report and to agree any actions** – The defibrillator at Cherry Hill awaiting installation by the electrician and Councillor Bury will discuss this with the resident. Councillor P Baldwin has received names of medically trained residents willing to assist should an emergency occur and she will email this list to Councillors on completion

**9/12/17 Mobile Speed Cameras – discussion and agree any actions** – Positive response to the purchase and installation of mobile speed camera. Councillor Baldwin advised that there has been an offer from a resident to pay for this and it was agreed to accept this donation and proceed further. Councillor Smart advised that with this initiative it is vital to continue with Speedwatch and Old have the camera in June 2018. There are three training courses available prior to the June date and this gives time to have any new volunteers trained

**10/12/17 Cherry Hill Litter Bin & Jubilee Tree bin**

1. Cherry Hill Litter bin – No further information has been received as to who may have removed this bin. There now needs to be a decision regarding replacement and this will be discussed further at the January meeting
2. Jubilee Tree bin – the pub will be repairing the existing bin in due course

**11/12/17 ROSPA inspection**

Councillors agreed that Councillor Smart would undertake the arrangements of the inspection

**12/12/17 Re- nomination of Councillor Smart to Old Parish Charities**

Councillor Smart was re-nominated as Parish Council representative to Old Parish Charities on a proposition by Councillor Grant, seconded by Councillor Bury and all Councillors in agreement

Signed by chairman:

Date:-

### 13/12/17 Arrangements for the Internal Audit of the Accounts for year ending 31<sup>st</sup> March 2018

Following discussions it was agreed that the Internal Audit of the Accounts for the year ending 31<sup>st</sup> March 2018 would be undertaken by an NCALC nominated auditor

### 14/12/17 Draft Budget

Councillor Baldwin advised that the budget and precept for 2018/2019 will be discussed at the January meeting and he will circulate figures for discussion prior to the meeting

### 15/12/17 Sponsoring a PCSO: Noted

### 16/12/17 Correspondence:

Daventry and District Forum AGM Chairs Report 2017 – noted

DDC “Overstone Green” - email received regarding any further comments from the Parish Council – no further comments to be made

### 17/12/17 Finance

1. To receive financial report and bank reconciliation and to review performance against budget and to agree any actions – Councillor Smart approved the bank reconciliation for November. Performance against budget was discussed and it was discovered that an invoice has been paid in error and Clerk to make arrangements to rectify this
2. To approve listed payments totalling £820.13

Date	Details	Amount	Cheque Number
12 <sup>th</sup> December	Clerk salary December including PAYE refund £17.60 Clerk expenses October to December	£256.75	844
12 <sup>th</sup> December	Maximow – grass cutting contract	£383.50	845
12 <sup>th</sup> December	SSE – lighting charges	£179.88	D/D

### 18/12/17 Reports – to receive reports and make resolutions (if required)

1. **Trustee Representative** – Councillor Smart advised that the Cricket Club are discussing the installation of new toilet facilities with the Village Hall and that the gate to the Village Hall carpark is closed
2. **Police and Neighbourhood Watch Co-ordinator** – Councillor Baldwin reported on a robbery in the village which has been resolved with the stolen items returned to their owner
3. **Highways Representative** – none
4. **Parish Councillors** – Councillor Baldwin reported that it was necessary to purchase a Christmas tree and this will be paid for on invoice. Councillor Haughney advised that at the Christmas tree lighting ceremony she received an offer from two residents to erect and decorate the tree next year

**19/12/17 Forthcoming Meeting** – 9<sup>th</sup> January 2018 to be held in the Community Room, Townson Close commencing at 8PM

**Meeting dates for 2018** - 13th February, 13th March, 10th April, 8th May, 12th June, 10th July, No meeting in August, 11th September, 9th October, 13th November and 11th December

Meeting closed at 8.55PM

Signed by chairman:

Date:-