



OLD PARISH COUNCIL

Chairman: Richard Baldwin Clerk: Rosie Warne

Minutes of the Meeting held on Tuesday 14th November 2017 Commencing at 8pm in the Community Centre, Townson Close

Councillors Present: Richard Baldwin (Chair), Pauline Baldwin, Catherine Beckett, Rosemary Bury, Barrie Grant, Sarah Haughney and Colin Smart

Members of the public - 1

1/11/17 To accept apologies and approve reasons for absence

Apologies received and accepted from: N Moore - personal

2/11/17 Declarations of Interest - to receive any Declarations of Interest under the Council's Code of Conduct related to agenda items: None

3/11/17 Representations from members of the public: Resident in attendance to listen to decision on one agenda item

4/11/17 Minutes – to approve and sign the minutes of the meeting held on 10th October 2017

The Minutes of the meeting 10th October 2017 were agreed as a true record and signed by the Chairman

5/11/17 Matters Outstanding

Poppy Wreath – completed

6/11/17 Planning – to receive update and agree any actions:

Applications received

Consideration of an application for single storey side/rear extension and conversion of garage to habitable room at 39 Cherry Hill, Old, NN6 9EN – Councillors considered the plans and agreed there were no comments

7/11/17 Playground – to receive latest inspection update report and to agree any actions: Inspection has been completed and no actions required

8/11/17 Community Defibrillator & list of trained medical personnel in village: to receive updated report and to agree any actions – The defibrillator at Cherry Hill awaiting installation by the electrician. Councillor P Baldwin will email list of those who are trained and will be giving the code to all of those in the village who are trained/and or have medical training.

9/11/17 Mobile Speed Cameras – discussion and agree any actions – Good response from those who were on the email list and it was agreed that a leaflet would be distributed to all households to gauge response – item to be discussed further at the December meeting

10/11/17 Purchase of village Christmas tree – Councillor R Baldwin advised that the tree will be collected on 9th December ready for the ceremony on 10th December. The pub will be providing the mulled wine and mince pies.

11/11/17 Cherry Hill Litter Bin & Jubilee Tree bin

1. The bin on Cherry Hill has been removed completely. Councillor Baldwin will put an article in the newsletter to try and get some information on this. Item to be discussed further in December
2. Jubilee Tree bin – the pub have agreed to sponsor this bin and further discussion will take place at the December meeting

Signed by chairman:

Date:-

12/11/17 Correspondence: None

13/11/17 Finance

1. To receive financial report and bank reconciliation and to review performance against budget and to agree any actions – Councillor Smart advised that he has done complete review from April 2017 and bank reconciliations agree
2. Report on the External Audit for the Year Ended 31st March 2017 – Clerk provided a report on the matters arising which included Accounts approval, amendment to annual return and fixed assets – these items were discussed and noted by Councillors
3. To approve listed payments totalling £859.26

Date	Details	Amount	Cheque Number
14 th November	Clerk salary £325.76 PAYE £17.60	£343.36	840
14 th November	SSE Lighting – lighting charges	£179.88	D/D
14 th November	EON – maintenance charges	£139.02	841
14 th November	BDO – external audit	£162.00	842
14 th November	Royal British Legion – wreath	£30.00	843

14/11/17 Reports – to receive reports and make resolutions (if required)

1. **Trustee Representative** – Councillor Smart advised that he has not been invited to any of the recent meeting and Councillor Baldwin will discuss with trustees and ensure Councillor Smart receives these in future
2. **Police and Neighbourhood Watch Co-ordinator** – none
3. **Highways Representative** – pot holes have been repaired
4. **Parish Councillors** – Councillor Haughney advised that the pop up restaurant is for a maximum of 12 people and no more than 12 events in the year – Parish Council will monitor this

15/11/17 Forthcoming Meeting – 12th December 2017 to be held in the Community Room, Townson Close commencing at 8PM

Meeting closed at 8.35PM

Signed by chairman:

Date:-