



Chairman: Richard Baldwin Clerk: Rosie Warne

**Minutes of the Meeting held on Tuesday 13th February 2018 2018
Commencing at 8pm in the Community Centre, Townson Close**

Councillors Present: Richard Baldwin (Chair), Pauline Baldwin, Catherine Beckett, Rosemary Bury, Barrie Grant and Sarah Haughney

Members of the public: None

1/2/18 To accept apologies and approve reasons for absence

Councillor Smart apologised due to previous engagement
Councillor N Moore was not in attendance

2/2/18 Declarations of Interest - to receive any Declarations of Interest under the Council's Code of Conduct related to agenda items: None

3/2/18 Vacancies on the Parish Council – Notices are going up and Councillor R Baldwin will provide notices for Cherry Hill

4/2/18 Representations from members of the public: None

5/2/18 Minutes – to approve and sign the minutes of the meeting held on 9th January 2018

The Minutes of the meeting 9th January 2018 were agreed as a true record and signed by the Chairman

6/2/18 Matters Outstanding:

1. ROSPA Inspection – Councillor R Baldwin will speak to Glynn

7/2/18 Planning – to receive update and agree any actions:

Applications approved

DA/2017/0052 – prior approval for change of use of agricultural building to dwelling at agricultural building of Cleavers Lane, Old

8/2/18 Playground – to receive latest inspection update report and to agree any actions: Inspection has been completed and will need a good clean in the spring

9/2/18 Community Defibrillator – Cherry Hill – discuss costings for access arrangements – Defibrillator still to be installed and Councillor P Baldwin will chase this. Item to be carried forward to the March meeting

10/2/18 Mobile Speed Cameras – Councillor Grant provided an updated which included a written quote for the purchase of the camera and suggested locations. Councillor Grant will meet with Highways to discuss the location and installation with poles and obtain the view of Highways as to optimum locations

11/2/18 Cherry Hill Litter Bin & Jubilee Tree bin – Jubilee Tree bin has been refurbished by the pub and returned securely to its position

12/2/18 General Data Protection Regulations (GDPR) – Clerk has attended courses and provided an overview. NCALC will be providing Councillors with a toolkit to enable them to comply with this new regulation

13/2/18 Correspondence: None

Signed by chairman:

Date:-

14/2/18 Finance

1. To receive financial report and bank reconciliation and to review performance against budget and to agree any actions
2. To discuss the payment of EON invoice – Clerk advised this has been resolved
3. To approve listed payments totalling £429.76

| Date | Details | Amount | Cheque Number |
|---------------------------|-----------------------------|---------------|----------------------|
| 13 th February | Clerk salary February | £171.68 | 847 |
| 13 th February | Ladywell – payroll services | £72.00 | 848 |
| 13 th February | SSE – lighting charges | £186.08 | D/D |

15/2/18 Reports – to receive reports and make resolutions (if required)

1. **Trustee Representative** – None
2. **Police and Neighbourhood Watch Co-ordinator** – Nothing to report
3. **Highways** – Mawsley Road potholes have been repaired although not adequately and he will request that this work is redone
4. **Councillors**
 It is noted that people with their dogs are using the private field behind Cherry Hill and are trespassing. Councillor R Baldwin will put an article in the newsletter
 It is also noted that Anglian Water were working in the vicinity of Harrington Road where the flooding problem occurs

16/2/18 Forthcoming Meeting –13th March 2018 to be held in the Community Room, Townson Close commencing at 8PM

Future Meeting dates for 2018 - 10th April, 8th May, 12th June, 10th July, No meeting in August, 11th September, 9th October, 13th November and 11th December

At the March meeting will need to set the date for the Annual Meeting of the Parish which is normally held the last Tuesday of April which will be 24th April 2018

Meeting closed at 8.45 PM

Signed by chairman:

Date:-