



OLD PARISH COUNCIL

Chairman: Richard Baldwin Clerk: Rosie Warne

Annual Meeting of the Parish Council

Minutes of the Meeting held on Tuesday 8th May 2018 Commencing at 8pm in the Community Centre, Townson Close

Councillors Present: Catherine Beckett, Rosemary Bury, Barrie Grant, Sarah Haughney, Nick Moore, and Colin Smart

Members of the public: 4

1/5/18 Election of Chairman and signing of Declaration of Acceptance

Councillor Smart was elected as Chairman on proposition by Councillor Moore, seconded by Councillor Grant and all Councillors in agreement. Councillor Smart signed the Declaration of Acceptance

2/5/18 Election of Vice Chairman

Councillor Bury was elected as Vice Chairman on proposition by Councillor Smart, seconded by Councillor Grant and all Councillors in agreement

3/5/18 To accept apologies and approve reasons for absence: None

4/5/18 Declarations of Interest - to receive any Declarations of Interest under the Council's Code of Conduct related to agenda items: None

5/5/18 Vacancies on the Parish Council – To date no applications have been received and Councillors to continue to raise awareness of these vacancies

6/5/18 Representations from members of the public:

Residents in attendance discussed with the Parish Council their concerns regarding the reduction in the bus service from Old. Councillors took on board what was said by residents and provided updates on discussion with other Parish Councils and County Council that have taken place. Clerk requested to write to Stagecoach to outline the situation and to ask if the No10 bus to Mawsley could be diverted to come through Walgrave and Old. Also Clerk to ask if there could be a midday return service on a Saturday to enable residents to go into town but not have to wait the full day to return. Clerk also to ask for an explanation as to why bus passes cannot be used during peak times especially when these buses are not full.

It was also agreed that Councillor Moore would speak to Old Parish Charities to see what could be offered for residents

7/5/18 Minutes – to approve and sign the minutes of the meetings held on 10th April 2018, APM 24th April 2018 and Planning Meeting 24th April 2018

The Minutes of the above meetings were agreed as a true record and signed by the Chairman

8/5/18 Matters Outstanding: None

9/5/18 Planning – to receive update and agree any actions: None

10/5/18 Playground – to receive latest inspection update report and to agree any actions:

Councillor Moore agreed to undertake the monthly inspections and will speak to Pauline Baldwin about what this incurs. ROSPA inspection has taken place and the following items identified:

- Gate requires adjusting – Councillor Smart will action this
- Junior Swing requires cleaning – Councillor Smart will speak to Paul Dicks to ask for his assistance
- Links to be repaired – Councillor Smart will action this
- Fence on playground needs to be repaired – Clerk to write to resident to ask if these works can be undertaken

11/5/18 Community Defibrillator – Cherry Hill – discuss costings for access arrangements –

Councillor Smart advised that cabinet has now been installed and arrangement will be made to install the defibrillator. Councillor Bury agreed to undertake the required inspections and Councillor Smart produced a document pack to assist with this. There is a need to purchase spare batteries and Councillor Bury will purchase these and the cost will be refunded by the Parish Council

12/5/18 Mobile Speed Cameras –

Councillor Grant advised that he has met with Highways and they have advised that two existing poles can be used and there will be a need to install another (it is hoped this will be funded by Highways). A Section50 licence needs to be purchased. It was agreed that Councillor Grant would put together a proposal for the June meeting

13/5/18 Street light replacement

Clerk to put together a proposal for the June meeting

14/5/18 Butterfly garden

Councillor Smart advised that unfortunately the area has been mowed and this has removed all the plants for this year, therefore cannot proceed further this year. This, however, provides an opportunity to look at other potential sites. Sites were discussed and one site in particular identified as a preferred site. Councillor Moore will take this forward and discuss the site with the Old Parish Charities Trustees

15/5/18 Bus Service

Discussed during public participation

16/5/18 APM Invite List

Councillor Smart advised that he has been made aware that some invitations were not being received. Clerk provided the list of invitees that she used and sent invites to. Amendment to list was discussed with some invitees added. It was also agreed that the Clerk would send this list to Rebecca and Katie to ask if they would like to add/amend details and that Clerk would write to them prior to next APM for further confirmation of invitees

17/5/18 To appoint NCALC as DPO for 18/19 (Free service for first year)

Councillors agreed to appoint NCALC as DPO and documentation signed by Chairman and Clerk

18/5/18 Correspondence: None

19/5/18 Finance

1. To receive financial report and bank reconciliation and to review performance against budget and to agree any actions – Councillor Smart will review documentation before next meeting
2. To approve listed payments totalling £1742.01

Date	Details	Amount	Cheque Number
8 th May	Clerk salary May £176.96 PAYE £1.60) – no cheque for this Clerk expenses £45.00	£221.96	916
8 th May	SSE Lighting charges	£174.24	D/D
8 th May	Came & Co – Insurance renewal	£660.96	917
8 th May	C Beckett – refund of APM expenses	£112.34	918
8 th May	ROSPA – Inspection fee	£100.80	919
8 th May	NCALC membership fee £269.77 NCALC Internal Audit fee £172.00	£441.77	920
8 th May	R Warne – Domain renewal This was paid directly by the Clerk from own finances and Parish Council agreed to pay this at this meeting	£29.94	921

20/5/18 Reports – to receive reports and make resolutions (if required)

1. **Trustee Representative** – none
2. **Police and Neighbourhood Watch Co-ordinator** – The need for a new Police and Neighbourhood Watch Co-ordinator was discussed and Councillor Haughney agreed to take on this role and will speak to Pauline Baldwin about the role
3. **Highways** – Councillor Grant advised that he continues to report pot holes and that some have been repaired
4. **Councillors**
 - Discussion took place regarding the need for reason for absence to be on the minutes and Clerk to talk to NCALC about this
 - Councillor Beckett raised a concern on behalf of a resident regarding the a piece of land beyond the equestrian centre which looks like it is being marked up for housing plots. Resident in attendance advised that it is an unmade track and what is marked out is paddocks. Councillor Beckett will respond to the resident
 - Councillor Bury advised that parking remains an issue on Cherry Hill despite a leaflet drop regarding inconsiderate parking and suggested the installation of a crossing. Councillor Bury will put together a proposal to be presented at the June meeting
 - Councillor Beckett agreed to put agenda etc. on the noticeboard and will obtain key from Richard Baldwin

21/5/18 Forthcoming Meeting – 12th June to be held in the Community Room, Townson Close commencing at 8PM

Future Meeting dates for 2018 - 10th July, No meeting in August, 11th September, 9th October, 13th November and 11th December

Meeting closed at 9.40 PM