



Chairman: Colin Smart Clerk: Rosie Warne

**Minutes of the Meeting held on Tuesday 9<sup>th</sup> October 2018  
Commencing at 8pm in the Community Centre, Townson Close**

**Councillors Present:** Catherine Beckett, Rosemary Bury, Sanjay Gohil, Sarah Haughney, Nick Moore and Colin Smart  
**Members of the public:** 23

*Prior to the commencement of the meeting Councillor Smart gave an overview of how Parish Council meetings are run and referred to the Parish Council standing orders*

**1/10/18 To accept apologies and approve reasons for absence:**

Apology received and accepted from Councillor Grant – previous engagement and Councillor L Woolnough – previous engagement

**2/10/18 Declarations of Interest - to receive any Declarations of Interest under the Council's Code of Conduct related to agenda items:**

Councillors Bury and Moore declared an interest in agenda item – Cherry Hill parking

**3/10/18 Representations from members of the public:**

At this point representations were taken from residents who wished to speak on any issues except Cherry Hill parking which would be dealt with separately. The following was discussed with the Parish Council

- Concern was raised regarding drug taking and burglaries in the area – Clerk advised that these issues need to be referred and registered with the Police
- Request for the replacement of the litter bin on Cherry Hill – this will be an agenda item for the November meeting
- Concern was raised regarding the landscaping of certain areas of Cherry Hill and these included shrubs which need to be reduced in height. Councillor Smart advised that a working party will undertake the cutting back of shrubs in the spring. Clerk to add this as an agenda item for the November meeting to agree a date for this to take place
- Noted that there is a derelict bench at the front of Cherry Hill and Councillor Smart will look into this
- Resident asked whether or not the defibrillator cabinet should be locked and it was agreed Clerk would check this with British Heart Foundation. Resident also felt the leaflet provided to residents in Cherry Hill about the defibrillator should say to dial 999 – Councillor Smart advised that the leaflet was purely to inform residents that the defibrillator had been installed and where it is located.
- Resident reported that there is a dip in the middle of the green on Cherry Hill and Councillor Smart advised that he has a map of the drains and will investigate this

**4/10/18 Minutes – to approve and sign the minutes of the meeting held on 11<sup>th</sup> September 2018**

The Minutes of the above meeting was agreed as a true record and signed by the Chairman

**5/10/18 Matters Outstanding**

**Street lighting quotation for replacements** – Clerk advised that map has been sent to Balfour Beatty and awaiting quote from them

**Lighting Repairs** – Clerk has reported all repairs to date and Councillor Smart advised that he will do a walkabout and advise Clerk of any further repairs required

**6/10/18 Planning – to receive update and agree any actions:**

**Approval – DA/2018/0614** – replacement fence to front boundary to include pedestrian and vehicular access gates at 14 Charles Close, Old

**7/10/18 Playground – to receive latest inspection update report and to agree any actions:**

Councillor Moore has undertaken the monthly inspection and no problems reported

**8/10/18 Community Defibrillator**

Councillor Bury advised that she has undertaken the inspection and has cleaned inside the cabinet. Defibrillator is locked and secure.

**9/10/18 Mobile Speed Cameras – to agree the various programmed displays for speed monitoring**

Discussions took place and Councillor Smart advised that the manufacturer had submitted recommended settings and Councillor Smart will forward these details to the Clerk. Councillors agreed to proceed with recommended manufacturer setting

**10/10/18 Butterfly garden**

It was agreed that this item would be removed from the agenda and to be revisited in February/March 2019

**11/10/18 Parking on Cherry Hill – update on data collected following circulation of letter from Councillor Smart**

Councillor Smart began by explaining what action he has taken following the receipt of responses to his letter and how he has recorded and analysed the data. From the data he has received it would appear that most people do not have an issue, however, he would like to analyse the data geographically to see if there is a cluster of properties experiencing particular problems.

There then commenced an open discussion session to allow residents in attendance to voice their opinion and to ask questions.

Councillors then discussed the data and the various comments received. The decision is that Councillor Smart will undertake a geographical profile of the data and subject to there not being an issue then the Parish Council will take no further action.

Councillor Smart will publish the statistical data he has compiled for residents to access via the website

**12/10/18 Parish Council bank account – list of signatures**

It was agreed to discuss whether additional signatories are required at the November meeting

**12/10/18 Correspondence**

- Brixworth Parish Council – Settlements and Countryside Local Plan consultation response – noted
- DDC Rural Fund for capital grants – Councillor Smart advised that this information has been passed to Old Charites and Councillor Moore will discuss this funding with the Youth Club

**14/9/18 Bus Service – update on discussion with Walgrave and Mawsley**

Councillor Smart provided an update on the meeting he attended and advised that Walgrave Wellbeing Centre do have a minibus for hire at £1.45 per mile and each village would need to supply its own driver which would incur further costs. The next move is to arrange a trial run to see what uptake there is and Councillor Smart is in discussions with Walgrave Wellbeing Centre to see if they could provide the driver for the trial run. At this point resident advised that the Walgrave organised shopping trips are under subscribed and felt that residents from Old could be picked up to fill the minibus.

**15/9/18 Internet Banking**

Banking signatories and data has been updated and thanks go to Councillor Beckett for actioning this

## 16/10/18 Finance

1. **To receive financial report and bank reconciliation** and to review performance against budget and to agree any actions – Councillor approved the financial and budget statements and Councillor Beckett approved the monthly bank reconciliation
2. To approve listed payments totalling £2224.52

Date	Details	Amount	Cheque Number
30/9/18	Clerk salary October 2018 - £174.32 Clerk PAYE (no cheque raised) - £0.80 Clerk expenses - £45.00	£219.32	934
30/9/18	SSE – lighting charges	£174.24	D/D
20/9/18	EON – lighting maintenance	£139.02	935
20/9/18	Northamptonshire County Council	£997.22	936
19/9/18	Northamptonshire County Council	£150.00	937
4/10/18	Maximow – grass cutting contract	£543.92	938

## 17/10/18 Reports – to receive reports and make resolutions (if required)

1. **Trustee Representative** – Councillor Moore advised that the Christmas lunch will be held in December and details will be in the newsletter. All the bungalows have been let.
2. **Police and Neighbourhood Watch Co-ordinator** – There have been burglaries in the village and noted that tractor shed at the cricket pitch has been broken into. Councillor Haughney advised that she is working with Rebecca from Old Charities to create a Neighbourhood Watch round robin to keep residents informed and an article will be put in the newsletter for residents to register if they wish to be on the village NHW round robin. Suggestion has also been made for NHW information to be posted on the village Facebook page. Councillor Bury advised that she sent a note to all Cherry Hill residents following information received from Police that she felt needed to be shared immediately
3. **Councillors:** None

**19/9/18 Forthcoming Meeting** – 13<sup>th</sup> November 2018 to be held in the Community Room, Townson Close commencing at 8PM

**Future Meeting dates for 2018** – 11<sup>th</sup> December

Meeting closed at 9.45 PM

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Signed by chairman:

Date:-