



OLD PARISH COUNCIL

Chairman: Colin Smart Clerk: Rosie Warne

Minutes of the Meeting held on Tuesday 11th December 2018 Commencing at 8pm in the Community Centre, Townson Close

Councillors Present: Catherine Beckett, Rosemary Bury, Sanjay Gohil, Sarah Haughney and Colin Smart
Members of the public: 3

1/12/18 To accept apologies and approve reasons for absence:

All Councillors present

2/12/18 Announcement of official application for Councillor with view to Co-option in January 2019

Clerk advised Councillors that an application from Julie Robson has been received and it was agreed that Co-option will take place in January 2019

3/12/18 Declarations of Interest - to receive any Declarations of Interest under the Council's Code of Conduct related to agenda items: None

4/12/18 Representations from members of the public:

Clerk thanked for reporting streetlight not working

5/12/18 Minutes – to approve and sign the minutes of the meeting held on 14th November 2018

The Minutes of the above meeting was agreed as a true record and signed by the Chairman

6/12/18 Matters Outstanding

Street lighting quotation for replacements – Clerk provided an update and still awaiting Balfour Beatty to meet with Councillor Smart to move this forward. Clerk provided the specification sheet to Councillor Moore who will investigate a third quote

Sink Hole at Cherry Hill – Clerk advised that this has been reported and Anglian Water are investigating

Locking of Defibrillator cabinet – Councillor Smart provided an update on his discussions with the Ambulance Service and advised that the requirement is for the cabinet to be locked and the reasons for this. Councillor Smart confirmed that he has responded to the resident who raised the initial enquiry. Resident was in attendance and advised he has not received responses and Councillor Smart will resend the emails to him

Cherry Hill landscaping and bench removal – Work ongoing and Clerk to remove this item from the agenda

7/12/18 Planning – to receive update and agree any actions: None

8/12/18 Playground – to receive latest inspection update report and to agree any actions:

Councillor Moore has inspected the playground and no matters to report. Councillor Moore ask the Clerk to resend the reporting document him

9/12/18 Community Defibrillator

Councillor Bury has inspected the defibrillator and no matters to report. Councillor Bury brought to the meeting the alarm that she removed from the defibrillator cabinet

10/12/18 Mobile Speed Cameras – To complete the S50 Licence for installation of camera

Clerk authorised to complete the documentation and to forward to Highways on completion

24/2018

Signed by chairman:

Date:-

11/12/18 Replacement litter bin for Cherry Hill

Councillor Smart discussed with Councillors the various options available. Following discussions it was agreed that two post mounted bins will be purchased – one for litter and one for dog poo bags. The anticipated budget is £200.00 which was agreed and Councillor Smart will proceed with this and will bring an order to the January meeting for signing off

12/12/18 Electric Fence on footpath

In depth discussions took place and it was agreed that the Clerk would report this problem to Nick Wedgebrow – NCC Highways Rights of Way Officer
Discussion regarding Parish Council duties took place and Councillor Smart will circulate this to Councillors

13/12/18 To discuss acceptable level of customer service

Councillor Beckett was concerned about a recent delay in responses and felt that Clerk should check emails at least every three days. Clerk advised that this is the first time there has been a delay and that was due to her being in hospital

14/12/18 Entrances to the village – Kettering Road/Broughton Road

Following discussions it was agreed that Councillor Beckett will speak to a resident who may be interested in undertaking the role of planting and maintaining the planters at the entrances to the village. If this is not successful then Councillor Smart is aware of a resident who may undertake this

15/12/18 Councillor to undertake the role of Highways Representative

Councillor Gohil agreed to undertake the role of Highways Representative on behalf of the Parish Council

16/12/18 Correspondence: None

17/12/18 Finance

1. **To receive financial report and bank reconciliation** and to review performance against budget and to agree any actions – Councillor approved the financial and budget statements and Councillor Beckett approved the monthly bank reconciliation
2. To approve listed payments totalling £717.56

Date	Details	Amount	Cheque Number
30/11/18	Clerk salary December 2018 - £174.32 Clerk PAYE (no cheque raised) - £1.00 Clerk expenses - £45.00	£219.12	943
	Northamptonshire County Council – S50 licence	£300.00	944
31/11/18	SSE – lighting charges	£198.44	D/D

18/12/18 Reports – to receive reports and make resolutions (if required)

- Councillor Smart discussed with Councillor the idea of converting the verges into a haven for butterflies and it was agreed that this would be a good idea and should be discussed with residents. Councillor Smart will upload a brochure onto the website and seek opinions.
- Councillor Bury asked if there had been a response regarding the post on the Cherry Hill website page and Councillor Smart provided an update and advised that the post has been removed
- Following the resignation of the Parish Clerk Councillors Beckett, Gohil and Haughney will undertake the recruitment process
- Councillor Gohil advised that he knows someone who would be willing to undertake the pastoral care role discussed at the previous meeting. Councillor Smart asked that the resident forward an application letter and then this would be an agenda item for January to formally approve this.

25/2018

Signed by chairman:

Date:-

19/12/18Forthcoming Meeting –8th January 2019 to be held in the Community Room, Townson Close commencing at 8PM

Future Meeting dates for 2019 – 12th February, 12th March, 9th April, 14th May, 11th June, 9th July, 10th September, 8th October, 12th November, 10th December

Meeting closed at 9.30pm

NEW ACTION POINTS
FOLLOWING MEETING

ACTION POINTS

Agenda item	Who	Action Point
10/12/18	RW	Clerk to complete S50 licence documentation and forward to NCC
11/12/18	CS	To finalise the details and order for approval in January
12/12/18	RW	To contact Rights of Way regarding the electric fence
14/12/18	CB	To speak to resident regarding undertaking the maintenance of planters at entrances to village
18/12/18	CS	To upload brochure onto website regarding butterfly haven
18/12/18	CB/SG/SH	To proceed with the recruitment process

26/2018

Signed by chairman:

Date:-