



OLD PARISH COUNCIL

Chairman: Colin Smart Clerk: To be appointed

Minutes of the Meeting held on Wednesday 16th January 2019 commencing at 8pm in the Community Centre, Townson Close, Old, Northamptonshire

Councillors Present:

Catherine Beckett, Rosemary Bury, Sanjay Gohil, Sarah Haughney, Nick Moore,
Julie Robson (after co-option), Colin Smart

Members of the Public: 2

Minutes taken by: Cllr Haughney

- 1/1/19 To accept apologies and approve reasons for absence:**
All Councillors present
- 2/1/19 Co-option of Councillor:**
Proposer - Cllr Moore. Seconder - Cllr Gohil. New Councillor Mrs Julie Robson was welcomed to the Council
- 3/1/19 Declarations of Interest - to receive any declarations of interest under the Councils Code of Conduct related to agenda items:**
Cllr Haughney, Cllr Gohil and Cllr Beckett declared interest regarding recruitment of Parish Clerk
- 4/1/19 Representations from members of the public:**
Graham Carr informed the Council on behalf of Graham Potter that Lynne Pilley had raised the point that she wishes reassurance that if she is unable to continue maintenance of the front area at Cherry Hill, whether the council would take back responsibility as this has already been promised by email. The council would like to offer their heartfelt thanks to both Lynne and Graham for their undertaking. Graham Carr requested that an annual litter pick and village clean be arranged in the spring
- 5/1/19 Minutes: to approve the minutes of the meeting held 11th December 2018:**
The minutes of the above meeting were agreed as a true record and signed by the Chairman
- 6/1/19 Matters outstanding:**
- **Street lighting quotation for replacements:** Chairman awaiting quotes for 16 lights in the village. It was agreed to replace the heads to all 16 lights
 - **Sink Hole at Cherry Hill:** Anglian Water reputed drains are not responsible
 - **Section 50 Licence for mobile speed camera:** This is received, and we are now awaiting siting of the posts for the cameras
 - **Entrances to the village - resident to undertake the upkeep:** Sarah Hampden Smith has agreed to maintain the Broughton Road flower planter. The Council would like to offer their thanks for this undertaking
 - **Reporting of electric fence issue to Rights of Way:** No outcome
- 7/1/19 Planning - to receive updates and agree any actions:**
Nil

01/2019

Signed by Chairman:

Date:

- 8/1/19 Playground - to receive latest inspection:**
Awaiting inspection
- 9/1/19 Community Defibrillators – To receive inspection report:**
Cherry Hill – Cllr Bury inspected the defibrillator and all parts appear intact. EMAS have advised that if the defibrillator is left unlocked, they will remove it from their approved list of defibrillators as high risk. The British Heart Foundation have agreed that a code lock can be fitted to the defibrillator and approved this resolution. Chairman is planning to fit locking cover with code as a compromise when the quotes are obtained
- 10/1/19 Mobile Speed Cameras – to complete the S50 Licence for installation of camera:**
Cllr Gohil to liaise with Ian Boyes of the Highways
- 11/1/19 Replacement litter bin for Cherry Hill:**
To be actioned by the Chairman
- 12/1/19 Recruitment of new Parish Clerk:**
To be offered the job at £9.81 per hour as advertised. To be currently offered at 17 hours per month but can be increased to 20 hours once this has been put on the agenda. Discussion regarding referees took place and suitable references were provided. Old Parish Council resolve to appoint Annette Bardin as Parish Clerk with a provisional start date of 17th January 2019. The new post will be supported by the Chairman with a review at the end of the probationary period and an annual appraisal
- 13/1/19 Urban Highway - Grass Mowing 2019:**
Chairman to apply for a grant regarding this
- 14/1/19 Correspondence:**
Letter from local MP Chris Heaton Harris requesting £100,000.00 over two years to support voluntary taxi service from all local parish councils in Northamptonshire. Letter will be copied to parish councillors.
- 15/1/19 Finance:**
- To receive financial report and bank reconciliation and to review performance against budget and to agree any actions:** Wrong amount of £717.56 entered on agenda. Correct amount should be £451.84
 - To discuss budget prior to the setting of the Precept in January for financial year 2019/2020:** This was discussed. The overspend this year was £3000 but this was linked to the rollover from the previous year. Street lights will be approximately £5000 for this year, of which £3000 only is allowed for in the current precept. If the precept is increased by 4% this will cover expenses for the year. This was agreed by all Councillors
To approve list of payments totalling £717.56: See point 1 above - correct amount should read £451.84

Date of Invoice	Details	Amount	Cheque Number
31/12/18	Clerk salary December 2018 - £174.32 Clerk expenses £45.00 PAYE (no cheque raised for this) £0.80	£219.12	945
17/12/18	EON – lighting repairs	£37.52	946
12/12/18	EON – Maintenance Contract	£139.02	947
1/1/19	Clerk salary January up to 8/1/18 – 8 days - £45.19 Expenses for 8 days £11.61	£56.18	948
30/12/18	SSE Lighting Charges	£ awaiting amount	D/D

02/2019

Signed by Chairman:

Date:

16/1/18

Reports – to receive reports and make resolutions (if required):

1. **Trustee Representative:** A thank you will be placed in the village magazine regarding the path cleaning in Cherry Hill. Charities have received permission to reduce nominated Trustees from the Parish Council from two to one and Mrs Annette Bardin has applied and has been accepted for this voluntary post. Colin Smart has thus resigned. Chairman to inform Charities of this
2. **Police and Neighbourhood Watch Co-ordinator:** Attempted break in at the Cricket Club recently
3. **Highways Representative:** Nil
4. **Parish Councillors:** Christmas tree lights and decorations will be replaced. Cllr Robson will obtain quotes

17/1/18

Forthcoming Meeting 2019:

12th February 2019 to be held in the Community Centre, Old at 8pm

Meeting dates for 2019:

12th March, 9th April, 14th May, 11th June, 9th July, 10th September, 8th October, 12th November and 10th December

NEW ACTION POINTS
FOLLOWING MEETING

Agenda item	Who	Action Point
4/1/2019	CS	Arrange village annual litter pick and clean for Spring
6/1/2019	CS/AB	Check S50 license documentation and forward any outstanding forms onto NCC
6/1/2019	AB	Refer electric fence to Nick Wedgbrow at Northamptonshire Highways
9/1/2019	CS	Obtain quotes for code lock for Cherry Hill defibrillator
10/1/2019	SG	Make contact with Ian Boyes at Highways as introduce himself as the main contact on Parish Council
11/1/2019	CS	Purchase and install new litter bin for Cherry Hill
12/1/2019	CS	Action new appointment of Clerk and arrange handover with previous Clerk Mrs Rosie Warne
13/1/2019	CS	Apply for grass mowing grant from Urban Highways
14/1/2019	AB	Contact MP to gain permission to submit his letter to the Parish Council website
15/1/2019	CS	Submit agreed precept
18/1/2019	JR	Obtain quotes for new Christmas lights and decorations

3/2019

Signed by Chairman:

Date: