



OLD PARISH COUNCIL

Chairman: Colin Smart Clerk:

Minutes of the Meeting held on Wednesday 12th June, commencing at 7:30pm in the Community Centre, Townson Close, Old, Northamptonshire

Election of Chairman and signing of the 'Declaration of Acceptance of Office'
Councillor Smart agreed (after Council agreed to more evenly share responsibilities and tasks) to take the Chair . Proposed By Councilor Beckett , seconded by Councillor Bury , agreed Unanimously

1/6/19 Election of Vice Chairman Councilor Bury agreed to serve. Proposed Cllr Gohil , seconded Cllr Beckett , agreed Unanimously

2/6/19 To accept apologies and approve reasons for absence
Attendees: Cllr Gohil, Cllr Bury, Cllr Beckett, Cllr Smart, Cllr Haughney
Apologies Received from Cllr Moore.

3/6/19 Declarations of Interest: To receive any declarations of interest under the Councils Code of Conduct related to agenda items - None

4/6/19 Representations from members of the public

- The Drains on the Path From Cherry Hill to Old appear to be blocked
- The Cherry Hill Recycling Group was meeting at same time as Council. Request from group for council support.
- CH residents having BBQ on the Green – Council no objections, but responsibility for safety etc resides with participants and organisers.

5/6/19 Minutes: to approve the minutes of the meeting held 10th April 2019 - Agreed

6/6/19 Matters Outstanding

Agenda item	Who	Action Point
18/2/19	NM	Playground Inspection for Feb to Clerk . - Done
7/4/19	NM	Playground Inspection for Apr to Clerk . - Done
9/3/19	CS/SG	Install Speed Monitor when Posts Avail = Done
10/3/19	SG	Inform Daventry of new Bins & confirm if additional cost to empty – Dog Poo Bin to be emptied ASAP. – Still in discussion with Daventry – CH residents Currently emptying.
10/4/19	CS/CB	CS Ensure Advert gets published for new Clerk and on Notice Boards – Cllr Beckett Has Taken on - Done
10/4/19	CS	Continue Clerk Role and "Sorting" paperwork – Ongoing (remove from Agenda)
14/3/19	CS	Policy Review Timetable to be issued - Cllr Beckett To Take on
13/4/19	CS	To request P Dicks aid in cleaning signs and play equip. – Done CS to follow up.
12/4/19	CS	Chase Lighting Quotes – see 14/6/19
14/4/19	All	AGM attendance confirmed and Report comments – Minutes to be

Signed By Chairman :

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Date:

		published
15/4/19	CS	Arrange ROSPA inspection – CS to Check timing
17/4/19/3	SG	Oversight of Financials - Done
17/4/19/5	CS	Confirm to Came and Co to proceed to get quotes - Done
17/4/19/6	CS/	Carry Out Audit of Fixed Assets - Done

7/6/19 Completion of statutory forms for Councillors and acceptance of Resignation of J Robson – Done

8/6/19 Planning: To receive updates and agree any actions None

9/6/19 Playground: To receive latest inspection -

10/6/19 Community Defibrillator – To receive inspection report
No Issues reported

11/6/19 Mobile Speed Cameras – Status
Installed and Running – Cllr Gohil to rotate as battery Life dictates . Monthly update.

12/6/19 Recruitment of new Parish Clerk – Status
It was Agreed that Cll Beckett would take charge of Recruitment Advertising and along with Cllr Gohil will progress recruitment.

13/6/19 Policy Review

- a. Review and adoption of
 - i. Effectiveness of internal audit – Agreed and adopted
 - ii. Internal Audit Plan – Agreed and adopted
- b. Review and adoption of standing orders and financial regulations – Agreed and adopted

14/6/19 Street Lighting Replacement Cllr Haughney agreed to support Cllr Smart in this

15/6/19 Village Tidy : The Attendance at the April Event was poor in Old, council agreed that we need to do a second village tidy this year at the end of season Cllr Haughney & Bury to coordinate and organise.

16/6/19 Village APM – Still awaiting Confirmation from Contributors of Minutes ... will publish regardless if not received by 10/7/19

17/6/19 Playground Inspection (ROSPA) – This is scheduled ... now that the New Swing has been installed by Charities.

18/6/19 NCALC Membership – Agreed

19/6/19 Correspondence

- c. Towcester Mayors Ball - Noted
- d. Friday mini eUpdate - 26/04/19 – Section 137 / AGM procedures - Noted
- e. Media Release: Special offers to encourage county residents to get composting - Noted
- f. Dog Fouling – Noted, Request to Daventry to determine what the evidence required is for prosecution (eg Eyewitness or Video footage?)

- g. Bush Trimming Cherry Hill – Agreed to have maximow do the normal trim and to incorporate major clear in the Autumn village Tidy. L Pilley to be include in planning for Clear out.

20/6/19 Internal Audit Report – Accepted

21/6/19 Finance

- 1) Receive financial report and bank reconciliation and to review performance against budget and to agree any actions - Agreed
- 2) To Review and agree the 2018-19 accounts and supporting documents. - Done
- 3) To review financial year 2019/2020 Actual versus budget
- 4) To approve list of payments - Done
- 5) Insurance Renewal quote – Next Meeting
- 6) Asset Register Review – Agreed to Write off Strimmer (CS to Offer to Mr Pilley the parts)

New
Expense

<u>Invoice Date</u>	<u>Purpose</u>	<u>Payee</u>	<u>Inv/ Ref</u>	<u>Meeting Date</u>	<u>Account</u>	<u>Cheque No</u>	<u>Net</u>	<u>VAT</u>	<u>Total</u>
13-03-19	Printer Cartridges	C Smart (Currys)		08-05-19	General expenses	957	£ 31.62	£ 6.32	£ 37.94
16-04-19	NCALC Subscription	NCALC	7557	08-05-19	Annual subscriptions	958	£ 461.84	£ -	£ 461.84
19-03-19	Street Light Maint	EON	900000	08-05-19	Street light maintenance	959	£ 115.85	£ 23.17	£ 139.02
21-04-19	Street Light Power	SSE		08-05-19	Street light electricity supply	DD			tbc
03-05-19	Grass Cut	Maximow	1963	08-05-19	Grass cutting/ground maint	960	£263.22	£ -	£263.22
06-06-19	Grass Cutting	Maximow		12-06-19	Grass cutting/ground maint		£ 558.04	£ -	£ 558.04
06-06-19	Lighting Bill	SSE		12-06-19	Street light electricity supply	DD	155.96	30.3	186.26

22/6/19 Reports - to receive reports and make resolutions (if required)

- h. Trustee Representative – No Report
- i. Police and Neighbourhood Watch Co-ordinator
 - i. Walgrave Burglaries
 - ii. Suspicious Vehicle
 - iii. It was agreed that Cllr Haughney should liase with Rebecca Moore of Charities to find a good way of disseminating info across the parish.
- j. Highways Representative
 - i. Speed Signs up
 - ii. Bins still WIP
- k. Parish Councillor
 - i. Councillor Bury brought up several points on the playground
 1. Swings dirty because birds sitting on bar
 2. Gate needs sign to stop it being opened wrong way.

23/6/19 Forthcoming Meeting 2019 – 10th July

Meeting dates for 2019 – 11th September, 9th October, 13th November, 11th December.