



OLD PARISH COUNCIL

Minutes of the Meeting of Old Parish Council

8th July 2020 7.30pm Zoom Video Conferencing

Present: Cllr Lynn Pilley (Chairman) Cllr Rosemary Bury
Cllr Sonal Dearden Cllr Ed Green
Cllr Ruth Greenfield

In Attendance: Anette Bardin (Parish Council Representative to Old Parish Charities)

Clerk to the Meeting: Liz Quinn

1/7/20 To receive and accept apologies for absence.

Apologies received from:

Cllr Steve Bocking Cllr Dom O'Connell Cllr Allan Withers

2/7/20 To receive Declarations of Disclosable Pecuniary Interests and Other Interests and the nature of those interests relating to items on the agenda.

None

3/7/20 .1 To approve and sign as a correct record the minutes of the meeting held on the 10th June 2020
RESOLVED:

That the minutes of the meeting held on the 10th June 2020 be signed by the Chairman as being a true and correct record.

3/7/20 .2 To approve and sign as a correct record the minutes of the extra ordinary meeting held on the 26th June 2020.

RESOLVED:

That the minutes of the meeting held on the 26th June 2020 be signed by the Chairman as being a true and correct record.

4/7/20 Public session to allow any member of the public to address the meeting for a period of no longer than three minutes each.

None

5/7/20 To receive and note the report from the Old Parish Charities Representative and to agree any actions.

Verbal report from Ms A Bardin, further to the last meeting she attended of the Old Parish Charities.

Amendments to Risk Assessment was not carried out by professional company

Still awaiting key to the notice board

Newsletter will be published this weekend

Young writers competition, judges yet confirmed

Letters for Old PC addressed to Townson Close delayed

Clerk to inform Old Parish Charities of updated address details

The next meeting of the Charities is 24th July 2020

RESOLVED:

That the report from Old Parish Charities be received and noted

6/7/20. 1 To receive financial and budget report as at 8th July 2020

The Clerk spoke to Councillors regarding non-receipt of bank account statement which prevented completion of financial and budget report. Clerk agreed to explore online access to Old PC bank account.



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RESOLVED:

Receipt of financial and budget report held over until Planning and Finance meeting to be held on 20th July,

6/7/20. 2 To approve the bank reconciliation as at 8th July 2020

RESOLVED:

Bank reconciliation report held over until Planning and Finance meeting to be held on 20th July

6/7/20. 3 To approve listed payments

RESOLVED:

That the following listed payments be approved.:

- 10/06/20 Chq 997 Alicia Schofield. Total £265.40
Salary for June £247.40 Home working allowance June £18.00
- 10/06/20 Chq 998 HMRC, Tax on Salary, £142.80
- 10/06/20 Chq 999 E-ON, Street light maintenance. Total £139.02. (VAT £23.17)
- 10/06/20 Chq 1000 Came & Company insurance. Total £729.15
- 10/06/20 DD SSE 5 June– Street lighting supply. Total £230.31 (VAT £37.51)
- 08/07/20 Neil J. Brown supply and install fencing at recreation ground Total £1,320 (VAT £220)

7/7/20 To receive report on the Asset Register and agree actions

RESOLVED:

Working party to be convened to review and update the Asset Register to include Cllr Rosemary Bury, Cllr Ruth Greenfield, Alicia Schofield, Liz Quinn.

Statutory requirements state Asset Register must be correct and finalised by year end March 2021

8/7/20. 1 To receive report on fence replacement and wood treatment costs

RESOLVED

Cllr Ed Green reported that the playground fencing project has been completed. Fence paint has been purchased by Cllr Lynn Pilley at a cost of £48. Council gave approval to reimburse Cllr Pilley £48 upon submission of receipt to Clerk.. Cllr Ed Green also reported on the condition of the bench around the Jubilee Tree. Council agreed to include costs, for timber and repair of the bench, in 2021 precept. Cllr Green agreed to approach Tom Hughes and Cllr Pilley agreed to approach David Perkins to discuss possibility of interim repairs.

8/7/20. 2 To receive report on playground inspection

RESOLVED

Cllr Pilley reported RoSPA Inspection Report has been reviewed and found some items within the Report require attention. Cllr Pilley to contact manufacturer for advice on decommissioning of some equipment.

8/7/20. 3 To receive report on government guidelines relating to re-opening of playground and agree actions

RESOLVED

Council agreed to attend to recommendations in the RoSPA Inspection Report before announcing opening date of the playground. Alicia Schofield to send Risk Assessment template to Cllr Pilley. Risk Assessment to be carried out by Cllr Pilley and Clerk Liz Quinn. Cllr Dearden to create signage for display in the playground immediately.

9/7/20 To receive quotes on website hosting and to agree actions

RESOLVED



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Working party to be convened to include Cllr Withers, Cllr O'Connell, Cllr Dearden and Clerk Liz Quinn. Working party to assess current website, make recommendations and provide suitable options to Council at the Sept meeting.

- 10/7/20. 1 To consider training plan for Clerk and agree actions
RESOLVED
Clerk Liz Quinn to register and attend 2-day NCALC training for new Clerks
- 10/7/20. 2 To consider training plan for Councillor(s) and agree actions
RESOLVED
Cllr Greenfield to arrange and coordinate 'Flying Start' training for all Councillors with the exception of Lynn Pilley, Clerk also to attend.
- 11/7/20 To review appeal for contribution to new village bus scheme and to agree any actions: Kettering Catcher
RESOLVED
Council agreed to no contribution on the grounds this is an unproven scheme and, based on knowledge of community, unlikely to be sufficient take-up to justify any expense.
- 12/7/20 Keep Britain Tidy, September Clean Up 11-27 September. Litter-picking equipment and hi vis jackets available
RESOLVED
Sunday 20th Sept from 10am for approximately 2 hours. Five participants and one supervisor required to participate in scheme. Cllr Dearden will produce posters to promote scheme.
- 13/7/20 To receive report on White Horse ACV application
RESOLVED
ACV application has been submitted, as yet no response has been received.
- 14/7/20 An opportunity for Councillors to report items and to request future agenda items.
No decisions can be made under this item.
Village Hall to remain closed
Northants ACRE events to run between 16th and 28th July
Cllr Pilley to liaise with Joan Barret regarding a separate RoSPA for inspection of Charities' equipment, Cllr Pilley to report back findings to Sept meeting.

Dates of Meetings 2020/21 The 2nd Wednesday of the month (except August)

2020:

Monday 20th July Planning and Finance Meeting

9th September

14th October

11th November

9th December

2021:

13th January

10th February

10th March

Signed: *L E Quinn*

Date: Wednesday 14th July 2020

Liz Quinn, Clerk to Old Parish Council