



OLD PARISH COUNCIL

Minutes of the Meeting of Old Parish Council held Wednesday 9th September 2020 via on-line Zoom conferencing.

Present:

Cllr Lynn Pilley (Chairman) Cllr Steve Bocking Cllr Rosemary Bury Cllr Sonal Dearden Cllr Ed Green
Cllr Ruth Greenfield Cllr Dominick O'Connell

Clerk to the Meeting: Liz Quinn

In Attendance: Annette Bardin Old Parish Charities

- 1/9/20 To receive and accept apologies for absence.
Apologies from Cllr Withers due to work commitments be accepted.
- 2/9/20 To receive Declarations of Disclosable Pecuniary Interests and Other Interests and the nature of those interests relating to items on the agenda.
None
- 3/9/20 To approve and sign as a correct record the minutes of the meeting held on 26 August 2020.
Resolved: that the Minutes of 26th August be amended as follows:
that the bank account address is changed to 29 Cherry Hill, Old Northamptonshire NN6 9EN.
That in accordance with the Old Parish Council Internet Banking Policy and Procedure (adopted 26/08/2020) Old Parish Council will endeavour to have a minimum of three Full Signatory Councillors as authorised signatories at any one time.
- 4/9/20 Public session to allow any member of the public to address the meeting for a period of no longer than three minutes each or at the Chairman's discretion.
None
- 5/9/20 To receive and note the report from Old Parish Charities Representative and to agree any actions.
Annette Bardin
Resolved: That the Report from Old Parish Charities Representative be received read out by Annette Bardin. Summary points from Charities Report:
Bungalows - No vacancies at the present
Village Magazine - After the success of the Summer Edition, it was agreed that this be printed with four colour centre pages in all future editions (previously printed all black and white)
Young Writers Competition - There were no entries received, so the competition has been shelved. May review next year
In-line with new, current government guidelines, the Community Centre will remain closed from Monday 14th September.
All Community Centre events are cancelled.
Next meeting of Old Charities scheduled for 22nd Sept
Clerk to invoice Old Parish Charities for 50% of costs related to RoSPA report and that Clerk to include copy of RoSPA invoice.



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6/9/20. 1
Cllr O'Connell

To approve the bank reconciliation
Resolved: that the bank account reconciliation as at 3rd Sept 2020 be signed after being checked by Cllr Dom O'Connell

6/9/20. 2
Cllr O'Connell

To receive financial and budget report
Resolved: that the financial and budget report as at 3rd Sept 2020 be signed after being checked by Cllr Dom O'Connell

6/9/20. 3
Council

To approve listed payments as follows.
Resolved: that, with the exception of July payment to Alicia Schofield, payslip sent in error, all other payments be approved

25/06/2020	EON Street Lighting Maintenance for quarter ending 30th June	£139.02
09/07/2020	Alicia Schofield July salary	£190.60
09/07/2020	Liz Quinn June and July salary	£249.37
09/07/2020	Clerk home working LQ July 2020	£18.00
09/07/2020	Liz Quinn August salary	£162.60
09/07/2020	Clerk home working LQ August 2020	£18.00
31/07/2020	Michael Cawley Grass cutting 21/22 July	£249.07
07/08/2020	Office Expenses Zoom to LQ 7th Aug to 6th Sept	£14.39
29/08/2020	Ncalc Training for Councillors	£245.00
15/09/2020	Data protection fee renewal	£40.00
18/08/2020	Michael Cawley Grass cutting 18th August	£249.07
27/08/2020	Liz Quinn Sept Salary	£162.60
27/08/2020	Ladywell Accountancy	£75.00
27/08/2020	Clerk home working LQ Sept 2020	£18.00
27/08/2020	HM Revenue & Customs 475PW00180174	£143.40
03/09/2020	Michael Cawley Grass cutting 31 st Aug 1 st Sept	£349.07
	Total	£2,132.59

6/9/20.4
Chairman Pilley

To approve clerk pay rise of 2.75% in accordance with National Association of Local Councils.
Resolved: that the pay rise be approved in line with national guidance

6/9/20.5
Council

To consider online banking registrations:
Resolved: to defer further on-line registrations till current backlog of payments has been cleared before processing new applications
Chairman Pilley:
Following recent poor conduct, no unilateral changes be made to Old Parish Council bank account.



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7/9/20
Chairman Pilley

To receive update on village LED lighting upgrade.

Resolved: that Chairman Pilley continue to follow up with Rachel Casey of EoN and that a date to start the upgrade of lighting to be arranged.

8/9/20
Cllr Greenfield

To receive report on progress of Asset Register and agree actions.

Resolved: Clerk reported that the Asset Review be finalised. That Clerk prepare a summary report and send to all in due course.

Clerk thanked Colin Smart for his help in resolving this matter.

That the Asset Register working party be dissolved.

9/9/20
Cllr Withers

To receive report on progress of website hosting and to agree actions.

Resolved: Cllr O'Connell read out summary update prepared by Cllr Withers and that Option 3 be adopted in principle and that a collaborative approach be taken with Old Parish Charities.

That Cllr O'Connell prepare a summary proposal and submit to Old Parish Charities and copy in council.

10/9/20
Cllr O'Connell

To consider creation of Strategic Plan with initial strategies proposed as follows:

- Cherry Hill LED lighting upgrade
- Working group to look at precept for 2021/2022
- Developing wild flower verges
- Village Sign long term

Resolved: that Old Parish Council work towards creation of a 5-year Strategic Plan. That Cllr O'Connell prepare an initial Planning Document.

That a Strategic Planning Committee be convened to include Cllr Greenfield, Cllr O'Connell, Cllr Dearden and Clerk Liz Quinn

11/9/20
Cllr Pilley

Keep Britain Tidy, September Clean Up Sunday 20 September 10.00 – 12.00 Noon.

Resolved: That Chairman Pilley to review current guidelines regarding Covid-19. That Chairman Pilley and Cllr Greenfield to coordinate and manage volunteers from Cherry Hill. That Cllr Green to coordinate and manage village volunteers. That Cllr Dearden to create and laminate posters.

12/9/20
Cllr Dearden

To consider offer by graduate graphic designer to create Parish Council logo.

Resolved: that offer by graduate graphic designer to create Parish Council logo not be pursued.

13/9/20
Cllr Pilley

To consider proposal to obtain quotes for tree surgery on two trees on the front and centre greens at Cherry Hill.

Resolved: that Chairman Pilley to obtain quotes for reducing Copper Beech and Field Maple. That 3 quotes be obtained and presented to the Council at the October meeting. That the accepted quote be included in 2020/2021 Precept.



OLD PARISH COUNCIL

14/9/20
Cllr Greenfield

To consider how to disseminate relevant e-communication information.

Resolved: That Cllr Greenfield prepare set of Guidelines to inform Council's approach to various forms of media. That Cllr Greenfield be allowed to sift through emails and decide onward communications as appropriate based on approved guidelines.

15/9/20

An opportunity for Councillors to report items and to request future agenda items. This may include, but not be limited to, playground inspection; Cherry Hill community defibrillator; Cherry Hill greens update; horse riding around Cherry Hill.

No decisions can be made under this item.

Chairman Pilley reported Council still waiting for a key to Bus Stop Notice Board. Annette Bardin responded that a key will be passed to Chairman Pilley in very near future.

Chairman Pilley asked that the 2020/2021 Precept is an Agenda item for October meeting.

Chairman Pilley reported that as the bin in the Playground was found to be overflowing, she has written to Nick Drake Norse Supervisor to arrange regular emptying.

Chairman Pilley reported that the greens in Cherry Hill have been tidied and shrubs cut back.

Chairman Pilley sought views of the Council regarding objections received regarding Horse Riding around Cherry Hill, no further action taken.

Cllr Bocking reported that the application to Daventry DC to create the White Horse Pub an Asset of Community Value is in progress. Daventry DC have approached the owners of the White Horse who have until end of September to submit response. DDC will inform Cllr Bocking of outcome in due course.

Dates of Meetings 2020/21 The 2nd Wednesday of the month (except August)

2020:	14 th October	11 th November	9 th December
2021:	13 th January	10 th February	10 th March

Signed
Chairman

Date