

Old Parish Council

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MINUTES

Minutes of the meeting of Old Parish Council held on **8th September 2021** at **19:31**
at Old Community Centre

Councillors present:
Cllr Ed Green (Chair)
Cllr Rosemary Bury
Cllr Barrie Grant
Cllr Mariah Hocking

Cllr Julian Glover
Cllr Alex Hocking
Cllr Dominick O'Connell

Year Month Item	The following business was transacted:
2021 09 01	Apologies for absence received from Cllr Ruth Greenfield (Vice Chair). Reason accepted by Council.
2021 09 02	There were no declarations of disclosable pecuniary interest.
2021 09 03	Resolved: the minutes of the Extraordinary Meeting held on 23 rd August 2021 were accepted and signed as correct records.
2021 09 04	There were no public present.
2021 09 05	Report from Old Parish Charities: there was no official report and Steve Bocking (liaison to Old Parish Charities) was unavailable.
2021 09 06	Resolved: Cllr Glover to ask Parish Charities to consider allowing a separate Parish Council post box in Townson Close.
2021 09 07	Resolved: Cllr Green to contact representatives of surrounding local areas and obtain details of existing community transport services, with a view to providing residents with a survey showing the options.
2021 09 08	Resolved: to renew Parish Council's subscription to ACRE (due January 2021).
2021 09 09	Resolved: Cllr Grant and Steve Bury (services offered by Cllr Bury) to act as volunteers to address the overhanging tree issue in Cherry Hill. They will first consult residents living adjacent to the tree at Cherry Hill, to obtain a consensus on how it should be pruned, then carry out the work.
2021 09 10	Finance: Resolved: the financial and budget report were presented and accepted.
2021 09 11	Resolved: the bank reconciliation was accepted and signed by Cllr Bury. Cllr A Hocking to scan in and upload to the website alongside the minutes, then return to Cllr Bury for filing.
2021 09 12	Resolved: to approve listed payments: ACRE subscription £35.00 NCALC training £245.00 M Cawley – August grass cutting £395.89
2021 09 13	The agenda needs to be issued to councillors a couple of days before the 3-day deadline, to allow time to make amendments and uploading to the website. Councillors to be trained, to provide absence cover. Better use of the website was discussed. Cllr A Hocking to liaise with 2Commune to resolve the inconsistency in the training manual. Resolved: assign responsibility for Parish Council administration tasks until Parish Clerk is appointed. These will include uploading the agenda, minutes and financial summary and updating the Parish Council diary. Draft minutes are to be uploaded five working days after each meeting. To send thanks to Lorna McGoldrick.
2021 09 14	A parishioner requested a 20 mile an hour speed limit in Faxton Close. Resolved: Cllr Green

	to contact the West Northamptonshire Council's highways liaison to seek advice on implementing a 20mph speed limit in Faxton Close.
2021 09 15	A parishioner highlighted a breach of planning conditions relating to planning permission DA2018/0614 . Resolved: Cllr Bury to pass the information to West Northamptonshire Council's planning department.
2021 09 16	The bulbs in the Cherry Hill streetlights will require replacement. Resolved: to replace bulbs when they break, to allow time for more energy-efficient solutions to be developed. Cllr Bury to ascertain whether we have been provided with a time limit for replacements. To save £500 each year as a fund to cover replacement costs. Information is received from West Northamptonshire Council, NCALC and other sources. There is currently no agreed and coordinated way to address any items of relevance. Resolved: topics to be split so that one councillor takes the lead on each topic. Cllr Glover to head up Nature and Environment. Other topics to be decided.
2021 09 17	Cllr Bury provided details of two options for the Queen's Green Canopy tree. Resolved: to buy the larger of the two trees, assuming there is adequate space to plant it. Cllr Glover to liaise with the Parish Charities to ask whether it can be planted to the right of the gates into the playing field. Options for a metal plaque to accompany the tree to be discussed once the position of the tree has been agreed.
2021 09 18	Cllr Glover presented his most recent playground inspection and summarised the actions recommended by ROSPA during its inspection of the playground. There was a delay (out of the Parish Council's control) in the ROSPA report reaching the Parish Council. Cllr O'Connell recommended removing the problem of bird guano on the swings at source, by trimming the overhanging trees, rather than continual cleaning. Resolved: To thank Paul Dicks and Graham Day, via notice boards and in website news, for providing water and jet washing the playground to make the ground surface safe. To update the Parish Council's inspection template to include an additional row for regularly checking the surface is not slippery. Cllr Glover to ask Michael Cawley to strim under the seats. Cllrs Glover and Green to inspect the junior swings to see which chain links are worn and need replacing, before deciding on further action. Cllrs Glover and Green to carry out a joint inspection looking at all the ROSPA recommendations.
2021 09 19	Resolved: Cllr Bury to ask Cllr Greenfield whether she would like to attend the CALC conference and AGM on October 2 nd .
2021 09 20	Resolved: Cllr Bury to e-mail Danny Moody to ask for his advice on the removal of Covid cover from the insurance, so we can put precautions in place.
2021 09 21	Councillors' reports: Cllr A Hocking: flower box by allotments responsibility is under discussion; potential for sponsorship being investigated. Cllr Bury: the outside light on defibrillator is not working. Cllr Bury to investigate. Unauthorised use of Parish Council noticeboard at Cherry Hill. Cllr Green to investigate with Steve Bocking. Cllr Glover: vegetation is obstructing footpaths within the village. Cllr Green to liaise with parishioner about entrance to Red Hill Court. Cllr Green: village litter pick is coming up. Changed to Sunday 19 th September 10-12 and extended to a village tidy, to include things other than litter picking. All councillors asked to publicise event; also to be added to website. Cllr O'Connell: putting new battery in speed camera.
2021 09 22	Resolved: to continue reviewing Parish Clerk applicants.
2021 09 23	Councillors' Off to a Flying Start training was useful, especially for first time councillors. Resolved: to consider new courses in the future.

The meeting closed at 9.14pm

Items for the October agenda (meeting on 13th):

Discuss sponsorship of flower box by allotments

Discuss repair of village sign, possibly as part of Queen's jubilee.

To decide on the Parish Councillors' roles and responsibilities regarding the website and decide on the devolution of the website to stakeholders.

DRAFT