

OLD PARISH COUNCIL

Draft Minutes for Council Meeting 8/12/2021

Attendees:Ed Green (Chair)

Rosemary Bury, Alex Hocking, Mariah Hocking, Barry Grant, Julian Glover, Dominick O'Connell,

Clerk: Sarah Gresly

Meeting Commenced: 19:34

Year Month Item	The following business will be transacted:
2021 12 01	Resolved. No absences.
2021 12 02	Resolved. No declarations.
2021 12 03	RB signed 10/11/21 minutes as EG was absent for November meeting. AP: Required sign off for 14/7/21 Minutes.
2021 12 04	No attendees for public participation.
2021 12 05	Three Councillor's signed bank mandate to remove retired Councillor. AP: Document to be posted. (DO)
2021 12 06	Resolved. Precept agreed of £16,500 for 2022-2023. Amendments to Risk Assessment and Health and Safety Policy agreed. AP: Clerk to look at website costs in September before renewal date in December.
2021 12 07	Resolved. New meeting time of 19:00 agreed.
2021 12 08	Replacement light purchased for defibrillator. AP: Awaiting suitable weather to fit. (RB)
2021 12 09	Lecturers from Moulton College have confirmed they will provide support for tree maintenance. Moulton College to confirm when this can be done (likely end of January).(BG) AP: Awaiting confirmation of date from College. AP: Clerk to source conveyance paperwork in filing for Cherry Hill POS.
2021 12 10	Details and photographs of village sign has been sent to potential artist. Discussed possibilities of how the sign will be taken down. AP: Awaiting rough estimate from painter for cost of work. (BG)
2021 12 11	Draft of flyer for 5 year plan received. Suggestions made, including to be less specific about items and instead simply include headings. AP: New draft to be made to be added to the website in the new year. Draft to be sent to Councillor's, Village Hall and Parish Charities prior to January meeting. (DO)
2021 12 12	Continue to January's meeting. AP: Update to be given RE grass cutting. (EG)
2021 12 13	Volunteer documents in relation to grass cutting and shrub maintenance in Cherry Hill presented to Council.

	<p>AP: Further discussion to be arranged at January's meeting. AP: To review and inspect the composting area on Cherry Hill in POS. (BG)</p>
2021 12 14	<p>Resolved. Financial Report Received. AP: Clerk to be sent finance document to update electronically October, November and December details. (MH)</p>
2021 12 15	<p>Resolved. Payments authorised: <i>Clerk Salary - December, 2021</i> £271.44 <i>Clerk Home Working - December, 2021</i> £18.00 <i>SSE/Swalec (Direct Debit) - £114.74 + £5.73 VAT = £120.47</i></p> <p>During meeting item added: To add Direct Debit to SSE/Swalec (November) £116.71 received after publication of agenda. AP: Payments to be set up by Councillor (EG) and secondary Councillor to authorise payments (AH).</p>
2021 12 16	<p>Website training to be arranged for 20/01/2022. AP: Check Parish Charities can attend.</p>
2021 12 17	<p>Two speed signs received. Agreed to be placed on Playground property pointing towards Faxton End and Village Hall entrance. AP: Signs to be placed. (RB)</p>
2021 12 18	<p>Resolved. Speed sign equipment handed over to AH.</p>
2021 12 19	<p>Received confirmation that the Duke of Edinburgh volunteer would be supervised by parents. Potential jobs discussed. JG AP: To discuss with parents of volunteer the potential jobs available. (JG) Councillor offered to maintain the flower boxes. (BG)</p>
2021 12 20	<p>Parish Charities offer for The Queen's Green Canopy project tree to be planted outside the Community Centre. No further information as to when space will be available to plant. (JG&RB)</p>
2021 12 21	<p>Playground visited by two Councillors. Signs agreed to be purchased for the gate. (EG)</p>
2021 12 22	<p>Chair and Clerk of Parish Council to communicate with Chair and Clerk of Parish Charities on all future matters.</p>
2021 12 23	<p>Resolved. Clerk confirmed will use own laptop.</p>
2021 12 24	<p>Correspondence:</p> <p>Council has been advised of a donation for a new Millenium Tree Seat. JG Council awaiting proposal and information from the donors.</p> <p>Confirmation from Council that planning permission for The Hawthorns has been approved. Council also advised that 6 The Bugalows has been refused.</p>
2021 12 25	<p>Previous Action Points:</p> <p>October Minutes:</p>

	<ul style="list-style-type: none"> ● 2021.10.07a Resolved. Post to be given to Parish Council Chair and Parish Council Clerk. ● 2021.10.07b Resolved. EG has confirmed he has key for Community Centre Office and can provide access. ● 2021.10.07c Resolved. G Day has cut back trees which overhang Playground and has confirmed that he will cut higher up when weather improves. ● 2021.10.23b Highways have been contacted in relation to suspected spring. Fix My Street notification has been placed. Highways have cleared gullies and there is still water. AP: Road to be inspected by Councillor BG to see if there are other solutions. <p>November Minutes:</p> <ul style="list-style-type: none"> ● 2021.11.06 Resolved. Expenses policy has been uploaded to website. ● 2021.11.13b/c Resolved. ● 2021.11.13d Resolved. ● 2021.11.26a Awaiting update on donation of filing cabinet from Parish Charities. ● 2021.11.26b AP: Clerk to add to January agenda. ● 2021.11.28a Awaiting response from contact at WNDC regarding EV charging point grant. (RB) Advised Parish Charities are also looking into options for EV charging point. Defer to January's meeting.
--	--

End of Meeting 21:32

Signed.....

Date.....